

Governance & Audit Committee Workplan 2021/22

Appendix 2

Terms of Reference	9 June 2021	13 July 2021	10 August 2021	14 September 2021	12 October 2021	9 November 2021	14 December 2021	12 January 2022	8 February 2022	8 March 2022	12 April 2022
Training											
Governance & Assurance	Election of Chair & Vice Chair			Update Report – South West Wales Corporate Joint Committee	LG&EW Act 2021 – Change in membership			Update Report – South West Wales Corporate Joint Committee			
Internal Audit	IA Quarter 4 Monitoring Report Grand Theatre Audit Report 2020/21 Service Centre – Accounts Receivable Update Employment of Agency Staff	Annual Report of School Audits 2020-21 Management of Absence Update		IA Recommendation Tracking Report – Q1 21/22 IA Quarter 1 Monitoring Report		Fundamental Audits 2020/21 – Recommendation Tracker Report IA Recommendation Tracking Report – Q2 2021/22 IA Q 2 Monitoring Report			IA Recommendation Tracking Report – Q3 2021/22 IA Q 3 Monitoring Report	IA Annual Plan Methodology Report 2022/23 Draft IA Annual Plan 2022/23	IA Charter 2022/23 IA Strategy & Annual Plan 2022/23
Risk Management & Performance				Q1 Risk Monitoring Report		Q2 Risk Monitoring Report			Q3 Risk Monitoring Report		Q4 Risk Monitoring Report
Counter Fraud		Corporate Fraud Annual Report									
Operational matters / key risks				Presentation – Update on Internal Control Environment – Director of Education	Swansea Achieving Better Together – Update Report	Presentation – Update on Internal Control Environment – Director of Social Services			Presentation – Update on Internal Control Environment – Director of Place		Swansea Achieving Better Together – Update Report Presentation – Update on Internal Control Environment – Director of Resources

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External Audit											
Financial Reporting						Impact of Corporate Insolvency and Governance Act 2020					

Note: Audit Committee Action Tracker Report and Audit Committee Workplan will be included as agenda items at each meeting. An update from WAO will also be on the agenda for each meeting.

Reports Carried Over to 2022-2023 Municipal Year

Terms of Reference	Report Title
Governance & Assurance	Appointment of Committee Member on Annual Governance Group